

In order to facilitate the process of checking and evaluating the application for a Surety Bond (Letter of Guarantee) we are providing you with the supporting documents that are most likely to be requested by the Insurance Companies we will address.

Please prepare them and send them to us at the earliest opportunity. It is also essential that we know if there is any deadline for issuing the bond.

But, first of all, what is urgent is :

- Full details of the company concerned
- To whom the Surety Bond is addressed
- Type of Surety Bond (the wording, if any, will be very helpful)
- Amount and duration of the Bond
- Time limit for issuing the Bond

The rest of the documents are as follows :

- *Group Profile presentation and organizational structure of companies participating (parent company – subsidiaries – affiliates) as well as UBO statement.*
- *A technical description of the projects for which the letter of guarantee is requested, including an analysis of the sources and method of financing.*
- *Audited financial accounts of the previous three (3) fiscal years (i.e. annual financial reports for each year, including audited financial statements (Balance Sheet, Income Statement, Cash Flow Statement), the notes of the financial statements and the auditor's report) 2021 interim accounts*
- *Certificate of enrolment with the professional or trade register under the conditions laid down by the laws of the country in which the holding company is established.*
- *Valid certificates issued by the competent authorities in the country in which company/ies are established or a solemn declaration, made before a duly administrative authority or notary, proving that :*
 - a) the undersigned is the legal representative of the applicant,*
 - b) the company has fulfilled its obligations relating to the payment of social security contributions and the payment of taxes in accordance with the legal provisions of the country in which it is established,*
 - c) the company is not in and has not had commenced against it any procedure seeking to place it in bankruptcy, liquidation, suspension of operations, obligatory administration, receivership, or any other equivalent situation in accordance with the legal provisions of the country in which it is established, and*
 - d) the person(s) that legally bind the applicant has/ have not been convicted in the last decade, for illegal trade, human trafficking, murder, fraud, robbery, forgery, theft, breach of provisions which concern the customs and preservation of national currency legislation, as well as for attempting the abovementioned crimes.*
- *Recent (last 5 years) experience in projects plus statement of ongoing projects under erection and licensing*
- *Regarding the Greek SPV(s) that will require the bonds we will need a statement of required bonds providing information for Project, Energy Source, KW Power, Location, Investment cost and financing source / scheme plus technical report.*